

TIMELY TIPS

Staff Management

Yearbook Fun: Ways to Celebrate

OBJECTIVE

Students will plan meaningful and fun ways to celebrate the completion of the yearbook while recognizing staff contributions and maintaining engagement through the end of the year.

MATERIALS NEEDED

- Whiteboard or projector
- Paper or digital planning doc
- Access to yearbook photos
- eBook, "[Jim Jordan's 40 Things to Do After the Yearbook is Done](#)"
- Training Video, "[What to Do When the Yearbook Is Done](#)"

PART 1

INTRODUCTION (5 MINUTES)

Ask students:

- What should finishing the yearbook feel like?
- What would make you feel appreciated for your work?

These questions can be a classroom discussion or a written reflection.

PART 2

GUIDED DISCUSSION (15 MINUTES)

As a class, brainstorm:

1. Types of celebrations

- Party in classroom
- Picnic or off-campus event
- Banquet or dinner
- Distribution day celebration

2. Recognition ideas

- Awards (funny or serious)
- Staff shout outs
- Parent recognition

3. Experience elements

- Slideshows
- Signing traditions
- Food options (cake, snacks, catered, potluck)

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PART 3 INDEPENDENT PRACTICE (15 MINUTES)

Divide students into small groups.

Each group must plan a celebration by answering:

- What is the event?
- Who is invited?
- What recognition will happen?
- What makes it memorable?

Encourage them to include:

- A unique idea
- A low-cost option
- A way to involve the whole staff

PART 4 WRAP-UP AND REFLECTION (5 MINUTES)

Ask:

- Which ideas are realistic for our staff?
- What should we actually commit to doing?

Final prompt:

- What will make people feel proud of their work?